



MIDTOWN HIGH SCHOOL

School Counseling Department

Comprehensive School Counseling Plan 2021-2022

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Approved:

Betsy Bockman, Principal

FOUNDATION/DEFINE

School Counseling Mission Statement

In a caring culture of trust and collaboration, the mission of the Atlanta Public Schools Guidance and Counseling Department is to provide high quality, comprehensive school counseling services to all students. Our programs are designed to help students develop and enhance their academic, behavioral, career, and personal/social strengths in order to ensure that all students graduate ready for college and career.

Statement of Philosophy

Guidance and counseling are vital and integral components of the educational program of Midtown High School that support the academic, personal/social, and career development of all students. The School Counseling Department believes that it is the function of the school to provide our students with opportunities and challenges that allow them to function effectively in a changing society. Therefore, we have designed a curriculum aligned with the American School Counselor Association (ASCA) National Model consistent with the needs of all students regardless of their academic ability, ethnic background, and socio-economic status or future goals. The program will assist students in making and implementing informed educational and occupational choices. The guidance and counseling program will develop students' competencies in self-knowledge, educational and occupational exploration, and career planning.

School Counseling Beliefs

- All students are valuable and is treated with dignity and respect
- All students can achieve at high levels
- All students will have access to high quality school counseling services
- All students' ethnic, cultural, and racial differences are provided in the design and delivery of school counseling services
- All students can expect that school is a safe and nurturing environment

Program Components

- I. **Establish and promote school guidance and counseling program**
 - A. Implement or assist in implementing the school-based written guidance and counseling plan.
 - B. Promote the school guidance and counseling program to students, staff, parents and community.
- II. **Implement and facilitate delivery of counseling services**
 - A. Conduct individual and group counseling with students in areas of academic, personal/social, and career development.
 - B. Provide referral list to mental health partner (CHRIS 180) aligned with student needs.
- III. **Implement and facilitate delivery of guidance services**
 - A. Coordinate with school staff to provide supportive instructional classroom activities that relate to students' educational, career and personal needs.
 - B. Assist with the interpretation of standardized group testing results.
- IV. **Consult with school or system staff, parents and community**
 - A. Consult with school staff regarding student concerns.
 - B. Consult with parents on student problems and concerns as needed or requested.
 - C. Consult with community partners and provide community resources.
- V. **Participate in professional development activities**
 - A. Engages in professional growth activities.
 - B. Apply newly acquired professional knowledge.

Manage, Deliver, & Assess

Academic Domain

GOAL: To assist students in determining educational objectives within their framework of life goals.

ASCA Competency/Standard: Academic Development

Competency A1: Improve Academic Self-Concept

Competency A2: Acquire Skills for Improving Learning

Competency A3: Achieve School Success

Competency B1: Improve Learning

Competency B2: Plan to Achieve Goals

Competency C1: Relate School to Life Experiences

Strand	Developmental Objectives	Activities to Accomplish	Time Frame	Person Responsible	Evaluation Procedures
STRAND A: Academic Domain	<p>Students will set academic goals and make decisions that will help them attain those goals.</p> <p>Students will become aware of the academic abilities and skills needed for effective functioning in each curricular area.</p> <p>Students will pursue a planned and balanced program of study consistent with abilities interests and educational needs</p>	<p>Student/parent meetings Financial aid seminars</p> <p>Establish a four-year academic plan for students</p> <p>Junior/Senior seminars on the college admission process</p> <p>Classroom guidance/Individual Advisement</p> <p>Dual Enrollment</p>	Fall/Spring Ongoing	School counselor	<p>Students/Parents</p> <p>Staff feedback</p> <p>Attendance logs</p> <p>Signature forms</p> <p>Grade reports</p>

	<p>Students will complete high school with the academic preparation essential to choose from a broad range of postsecondary options.</p> <p>Students will acquire knowledge and skills that contribute to effective learning in school and across the life span.</p>	<p>GA Future</p> <p>Learning styles inventories</p> <p>College & Career Center (College reps visits, College/career Info)</p> <p>Partnership with GCAC (Georgia College Advising Corps & Achieve Atlanta)</p> <p>on-site assigned college advisor</p> <p>Classroom guidance/Individual Advisement</p> <p>Credit recovery programs</p> <p>After-School tutorials</p>		<p>School counselor</p> <p>School counselor</p> <p>External partners</p> <p>School counselor</p> <p>Graduation coach</p> <p>School counselor</p> <p>Teachers</p>	
STRAND A:	Interpretation of standardized tests and state assessments (i.e. SAT, ACT, PSAT, EOC, ASVAB, etc.	<p>Classroom/Group Guidance</p> <p>Provide a detailed plan for each test administration</p> <p>Conduct in-service training for teachers</p> <p>SAT Prep/ACT Prep</p>	Fall/Spring Ongoing	<p>School counselor</p> <p>Test Coordinator</p> <p>Outside Resources</p>	<p>Students/Parents/Staff feedback</p> <p>Attendance logs</p> <p>Reports from system</p> <p>Copies of testing plan</p> <p>Signature forms</p>
STRAND A:	Students will develop effective study/test-taking/time management skills	Classroom/Group Guidance	Fall/Spring Ongoing	School counselor	<p>Students/Parents/Faculty feedback</p> <p>Attendance logs</p>

		After-School Tutorials SAT Prep/ ACT Prep	Fall/Spring Ongoing	Classroom teachers Outside Resources	Signature forms
STRAND A:	Students will develop an orientation to the educational environment. Students will gain knowledge of their academic abilities, strengths, educational needs and interests.	9 th Grade Transition Program New Students/Parents Orientation Needs Assessment Open House Student/Parent Nights Financial Aid and Postsecondary Seminars FAFSA Application Workshops	Fall/Spring Ongoing	School counselor Administration Classroom teachers School counselor Administration Classroom teachers College advisors Graduation coach	Students/Parents Faculty feedback Attendance logs Counselors logs Signature forms

Strand	Developmental Objectives	Activities to Accomplish	Time Frame	Person Responsible	Evaluation Procedures
STRAND A: <i>Advisement</i>	To provide education and career planning for all students with parental involvement.	Individual advisement sessions to address personal, academic and career awareness. Classroom/Group guidance	Fall/Spring Ongoing	School counselor College advisor Classroom teacher	Students/Parents/ Staff feedback Attendance logs Counselors' logs Signature forms

		GA Futures Parent/Teacher Conferences		Graduation coach	
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Career Development Domain

GOAL: To assist students in determining career objectives within the framework of their abilities and life goals.

ASCA Competency/Standard:

Competency A1: Develop Career Awareness

Competency A2: Develop Employment Readiness

Competency B1: Acquire Career Information

Competency B2: Identify Career Goals

Competency C1: Acquire Knowledge to Achieve Career Goals

Competency C2: Apply Skills to Achieve Career Goals

Strand	Developmental Objectives	Activities to Accomplish	Time Frame	Person Responsible	Evaluation Procedures
STRAND B: Career Development Domain	Students will understand the relationships among personal qualities, education and training and the world of work.	Classroom/Group guidance/Individual advisement GA Futures ASVAB Career Interest Inventories College & Career Motivation Week College & Career Expo	Fall/Spring Ongoing	School counselor College advisor	Students/Parents Staff feedback Attendance logs Counselor logs Signature forms

		College Recruiters		College & Career Center	
STRAND B:	Students will acquire career problem-solving, decision-making, goal-setting, planning and communication skills.	Classroom/Group guidance GA Futures	Fall/Spring Ongoing	School counselor College advisor	Students/Parents/ Staff feedback Attendance logs Counselors logs Signature forms
STRAND B:	Assist students in developing a foundation for career awareness	Classroom/Group guidance/Individual advisement GA Futures	Fall/Spring Ongoing	School counselor College advisor	Students/Parents Staff feedback Attendance logs Counselor logs Signature forms
STRAND B:	Students will explore careers and the connection of school to work.	Classroom/Group guidance/Individual advisement GA Futures College/Career fairs College & Career Motivation Week	Fall/Spring Ongoing	School counselor College advisor	Students/Parents Staff feedback Attendance logs Counselor logs Signature forms

Personal and Social Domain

GOAL: To assist students in identifying and resolving issues undermining their academic performance.

ASCA Competency/Standard: Personal Social Development

Competency A1: Acquire Self-Knowledge

Competency A2: Acquire Interpersonal Skills
Competency B1: Self-Knowledge Application
Competency C1: Acquire Personal Safety Skills

Strand	Developmental Objectives	Activities to Accomplish	Time Frame	Person Responsible	Evaluation Procedures
<i>Personal and Social Domain</i>	Students will develop interpersonal and communications skills for successful learning.	Classroom/Group guidance/ Individual advisement Social & Emotional Learning (SEL)	Fall/Spring Ongoing	School counselor	Students/Parents/Faculty feedback Attendance logs Counselor logs Signature forms
STRAND C:	Students will develop understanding of the need for positive attitudes toward school and learning, the community and society Offer opportunities to reach all students	Classroom/Group guidance/Individual advisement No Place for Hate	Fall/Spring Ongoing	School counselor Advisors Case managers	

STRAND C:	<p>Provide special consideration and planning for students who exhibit serious personal/behavior concerns which may interfere with academic success.</p> <p>Provide students with the opportunity to develop constructive strategies and skills for managing personal and social conflict.</p>	<p>Student Support Team meeting</p> <p>Individual/group counseling</p> <p>Project Connect Healthy Living Group</p> <p>Restorative Practices</p> <p>Gathering documentation on referred students</p> <p>Mental health referral: CHRIS 180</p> <p>Mentoring Programs</p> <p>Individual/group counseling</p>	<p>Fall/Spring Ongoing</p>	<p>School counselor Case managers Student Support Team Graduation coach</p>	<p>SST meeting minutes</p> <p>Individualized Educational Plan (IEPs) for Students with Disabilities (SWD)</p> <p>Students/Parents/Therapist Feedback</p> <p>Implemented strategies Attendance Logs Signature Forms</p> <p>Behavior reports Pre/Post assessments</p>
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Community Involvement

GOAL: To involve students in community-based activities/opportunities including volunteerism, scholarships, college/career fairs, etc.

Strand	Developmental Objectives	Activities to Accomplish	Time Frame	Person Responsible	Evaluation Procedures
STRAND D: Community Involvement	Students will perform 75 hours of volunteer service with an approved non-profit organization to meet graduation requirements.	Student Government Association JROTC 21 st Century Leaders Food Drives Disaster Relief Community Clean-up Visits to Hospitals/ Nursing Homes After-School Tutorials Advertise community service opportunities via announcements, flyers, homeroom teachers, GradyGram, Grady website, etc.	Fall/Spring On-going	School counselor	MobileServe Community Service Log
	Students will participate in college fairs to explore postsecondary opportunities such as two-year or four-year colleges and universities,	College Fair in the Courtyard Event	Fall/Spring Ongoing	School counselors	Parent permission forms Roster of participants

STRAND D:	military service, apprenticeship programs, and agencies, etc.	North Atlanta HS College Fair PROBE College Fair Westminster College Fair College reps visit Grady Posse Scholarship Session Grady Skills Career Expo		District Counseling Coordinator Graduation coach CTAE Dept.	Correspondence From College Reps
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Dropout Prevention

GOAL: To encourage students to remain in school and complete a four year program of study that corresponds with the requirements for a general education diploma that focuses on college preparation.

Strand	Developmental Objectives	Activities to Accomplish	Time Frame	Person Responsible	Evaluation Procedures
STRAND E: Dropout Prevention Plan	Increase graduation rate and reduce the number of dropouts Document educational strategies that increase graduation rates .	Identify students who are at-risk of dropping out of high school by utilizing the APS Early Warning Dashboard School Withdrawal Exit Plan Individual guidance sessions Assess student needs based on data and interaction with individual students. Create four-year graduation plan with student/ parent	Fall/Spring Ongoing	School counselor Graduation coach Administration Graduation coach School counselor	SIS data reports Enrollment verification

STRAND E:	Monitor transcripts and credit recovery opportunities	Meet with students to discuss academic progress and credit recovery opportunities		School counselor Graduation coach	Grade reports
	Monitor attendance	Parent/Student conferences		School counselor Administration Graduation coach Attendance clerk Social worker	Attendance reports